

**100 Point Identification Check**

Referenced in ##

It is a Gold Coast Institute of TAFE requirement that a 100 Point Identification Check is required before enrolment. To complete a 100 Point Identification Check all applicants will need to present original documentation to the value of 100 points.

All identifications must show the applicant's full first and last names. Acceptable formats for an individual whose name is ie James John Smith are: - James John Smith, James Smith, James J Smith.

Details of Applicant applying for 100 Point Identification Check

Title eg (Mr, Mrs etc)

Surname

Given Name/s

Date of Birth

Contact Number

Documents used must be current and confirm your full name, date of birth and residential address. At least one document must also verify your identity by photograph.

Primary Identification DocumentsPlease provide **one** of the following:-

- Passport (current or expired within the last two years, but not cancelled) 100 Points
- Birth Certificate/Extract 100 Points
- Citizenship Certificate 100 Points
- Current Licence issued under Australian Law (eg. Driver Licence or other government issued licence) 100 Points

Secondary Identification Documents**You may use several of the following documents which may verify your identify by photograph and full name:**

- Government Issued Proof of Age or Photo Card 60 Points
- Government authority or public service employee's ID Card 60 Points
- Secondary or Tertiary Education Institution ID Card 60 Points

Documents which may verify your full name and/or address:

- Current Social Security, Health Care or Pension Card 40 Points
- Council rates (issued within the preceding 12 months) 40 Points
- Australian Driver Licence issued on paper 40 Points
- Medicare card 40 Points
- A bank/credit union/building society passport, statement or debit/credit card 40 Points

(the below documents must have been issued within the preceding 3 months)

- An account (eg. Mobile Telephone or pay TV) 40 Points
- Utility bill (eg. Water, electricity, gas or landline telephone) 40 Points
- Pay Slip 40 Points

Declaration by Applicant

I acknowledge that the information on this form is true and correct. The details on this form have been completed by me and not another person.

Privacy Notice

The Gold Coast Institute of TAFE (GCIT) is committed to protecting your personal information. We are collecting your personal information to verify your identity to ensure we have the correct personal information in our records. In compliance with the *Information Privacy Act 2009* (Qld), we will collect, use, store and manage your personal information in accordance with the Information Privacy Principles. Only authorised GCIT officers, the Department of Education and Training and GCIT's agents and contractors will have access to your personal information. No further access to your personal information will be provided without your consent, unless authorised or required under law. Please contact the Privacy Officer at rti.gcit@det.qld.gov.au if you have any queries or would like to access or amend your personal information.